

## “Settling-in” policy

The settling in period is paramount to your child feeling safe and secure in the Nursery environment.

The Nursery wants parents/carers to have confidence in both their child’s wellbeing and their role as active partners with the Nursery.

The Nursery allocates a Key Person and a co-person (second key person) to each child and family.

To help support children and families with the transition into the Nursery environment, “Stay and Play” visits for the family can be arranged. The purpose of the visit is to exchange information and begin to build relationships between the Key Person, parents/carers and child. This will consequently have a positive impact on the smooth transition into the Nursery.

All parents/carers are encouraged to visit the Nursery with their child during the weeks before an admission is planned. During the visits the Nursery works with the parent/carer to decide on the best induction plan to meet the needs of the individual child.

All parents/carers are welcome to visit the Nursery at any time; appointments do not need to be made. The nursery would appreciate it if visits do not take place during the busy periods between 9am - 9.30am and during the lunch period between 12 noon - 1.15pm.

You are welcome to telephone the Nursery to enquire how your child has settled, on tel. 01507 462367.

Parents/carers will always be contacted if their child becomes distressed during the Nursery session. Flexible admission procedures can be introduced, when appropriate, to meet the individual needs of the child. For example, parents may need to leave their children for brief periods at first, gradually building up to longer absences.

Every child and family is unique; subsequently their induction visits will be different. Some children may require a couple of visits, others may require more. The Nursery will support all families to ensure that every child feels safe and secure before their parents/carers leave them in the Nursery.

## Possessions

In order to avoid distress at the end of the day, please try to persuade your child not to bring toys from home. Nursery is a large place and small items can easily be mislaid, or other children might want to play with them which sometimes can be upsetting for the child.